



USER MANUAL

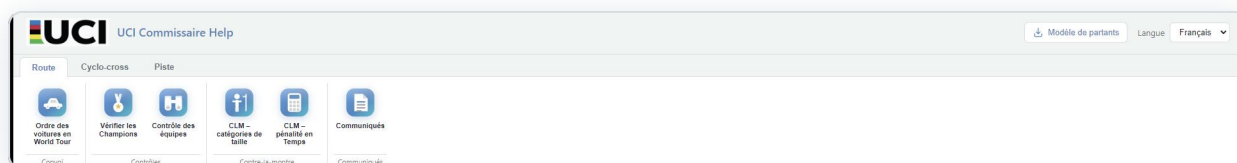
UCI Commissaire Help

Support tool for
International Commissaires

• Road

• Cyclo-cross

• Track



VERSION
2026.07-08

PLATFORMS
Windows · macOS

LANGUAGES
FR · EN · IT · ES · AR

User manual — UCI Commissaire Help software

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1 — Introduction to the software

The **UCI Commissaire Help** software is a tool for international commissaires, designed to assist them when preparing for and during international events. It provides support for **road**, **cyclo-cross** and **track** events.

It is available on **Windows** and **macOS**, and updates itself automatically. The download link for **Windows** and **macOS** is the same : <https://soft.ucicommissaireshelp.com/download/>

1-1 First launch: commissaire identification

On the very first launch, the software asks once for your details (« **Commissaire identification** » window):

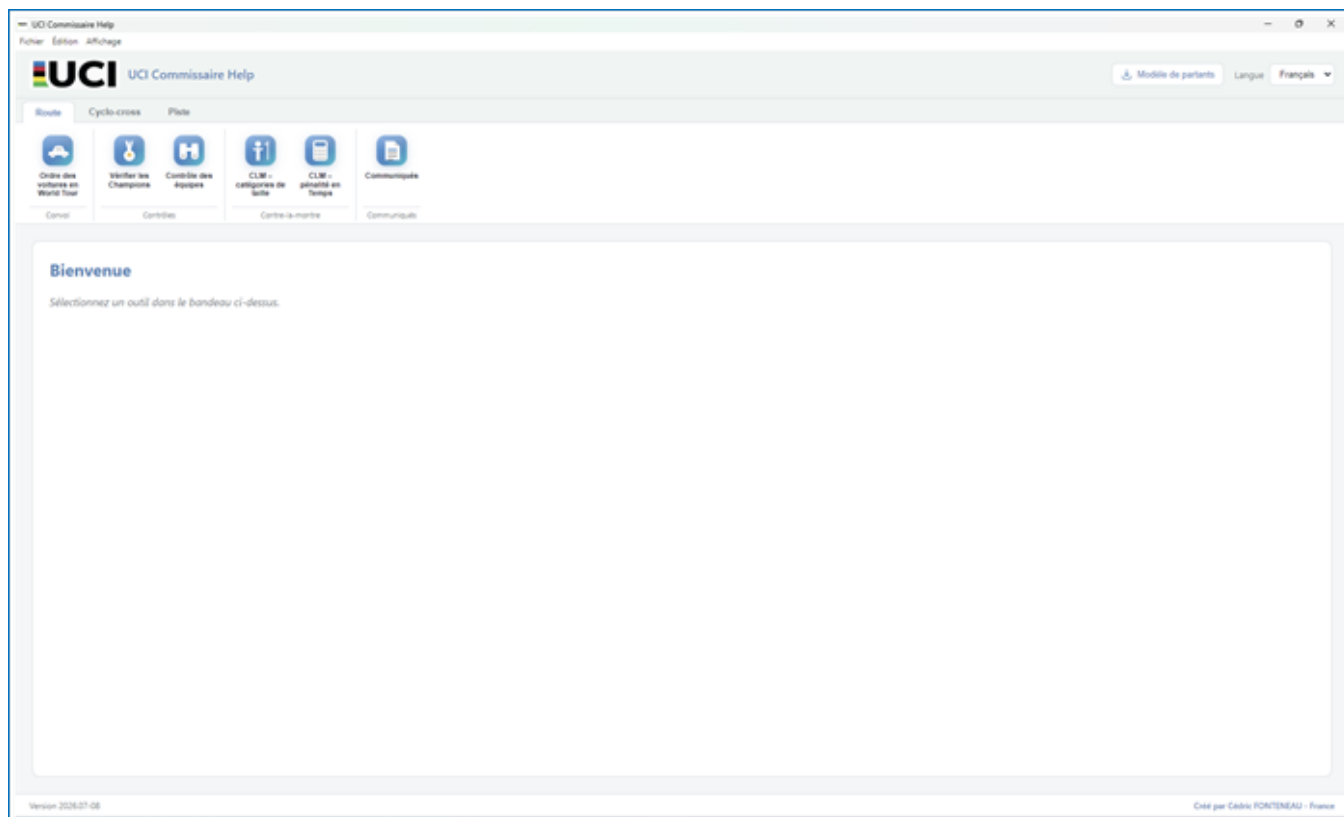
- **Surname** (automatically entered in capitals)
- **First name** (first letter capitalised)
- **Country** (drop-down list, full country name)
- **Qualification**: UCI International, National Elite, or Other

All fields are **mandatory**. Once confirmed, these details are saved and sent once to the UCI service. The environment (operating system and version) is also recorded.

[Screenshot: identification window]

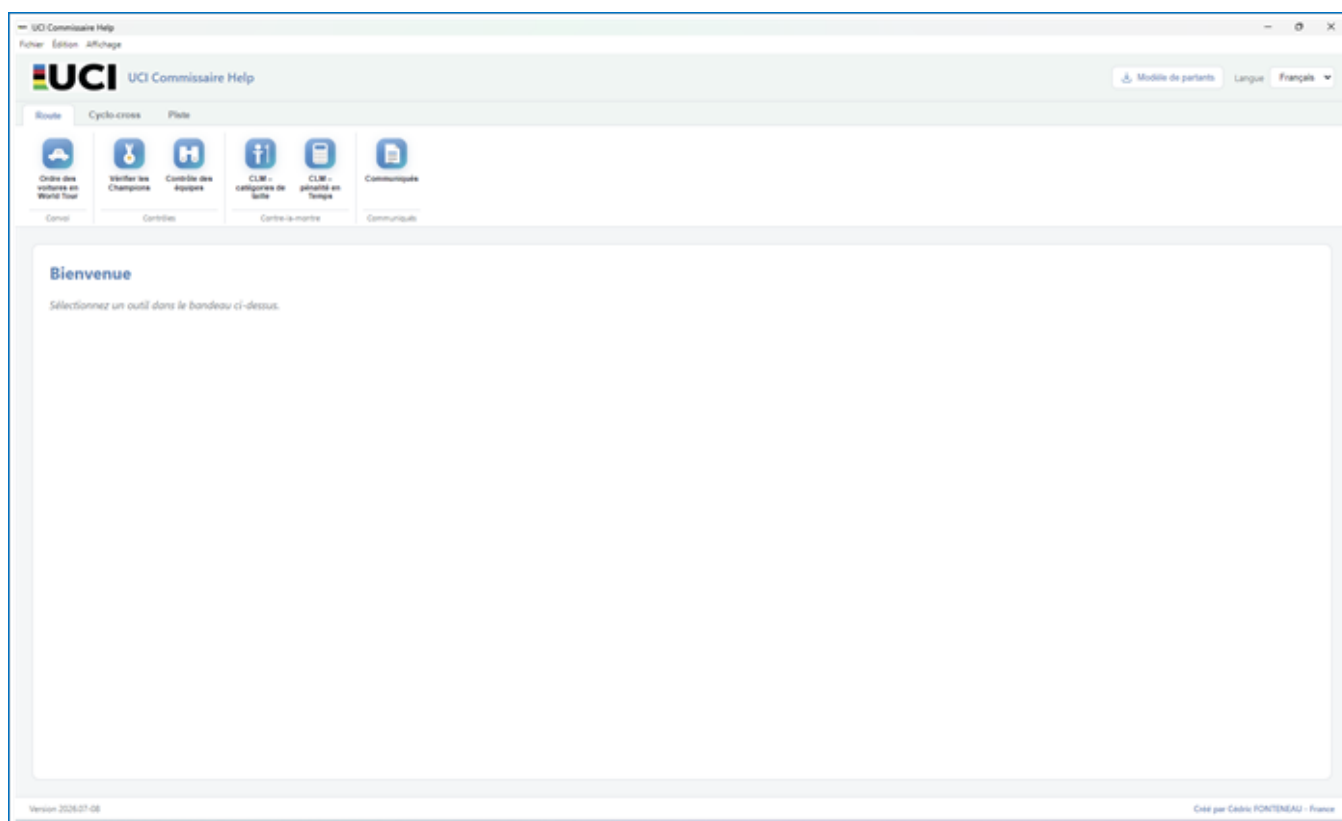
1-2 Choosing the language

At the top right, the **Language** selector switches the interface between **French**, **English**, **Italian**, **Spanish** and **Arabic**. The choice is remembered.



1-3 Start list file format

Most functions use a **start list file** in Excel format. **The same file is used by every function of the software.**



The « **Start list template** » button (top right) downloads a template file. The columns are read **by position**, and the data starts on **line 2** (line 1 contains the headers):

	A	B	C	D	E	F	G
1	BIB	UCI ID	Name	Team	Nat	Type	
2	71	5000886083	LE COURT DE BILLOT-PHENAAR Kim	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
3	72	50043139621	BENITO PELLICER Mireia	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
4	73	50014819964	BORGHESI Letizia	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
5	74	50015334872	BOSSUYT Shari	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
6	75	50096767404	DE SCHEPPER Lore	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
7	76	50029439222	GHEKIERE Justine	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
8	77	50009930869	ZIGARTY Lybka	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
9	78	50006919619	MOULMAN PASIO Ashleigh	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
10	79	50015185938	STOENSEN Nicole	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
11	DS1	50004779050	DHOORE Jolien	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
12	DS2	50009777980	DEBAERE Fien	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
13	DS3	50005430667	STEELE Stijn	AG INSURANCE - SOUDAL TEAM	BEL	WTW	
14	131	50077127512	MORIER Emilie	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
15	132	50049930527	FRANZ Heidi	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
16	133	50008801880	GONZALEZ BLANCO Alicia	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
17	134	50025983028	GRANDIER India	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
18	135	50009686038	JACKSON Alison	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
19	136	50038715034	MULLER Solène	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
20	137	50044996186	WRELSZIN Caroline	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
21	138	50067657076	CHEREAU Clémence	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
22	139	50075244904	ROUSSEL Elyne	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
23	DS1	50005560290	CORNIER Léonard	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
24	DS2	50004504016	HUREL Tony	ST MICHEL - PREFERENCE HOME - AUBERS93	FRA	PRW	
25	21	50008683490	NITWADOMAA-PRINNEY Katarzyna	CANYON//SRAM	GER	WTW	
26	22	50054258467	BACKSTEDT Zoe Jane	CANYON//SRAM	GER	WTW	
27	23	50015660026	CONSONNI Chiara	CANYON//SRAM	GER	WTW	
28	24	50028772534	KLOSER Maria Rosa	CANYON//SRAM	GER	WTW	
29	25	50008302201	NIEDERMAIER Antonia	CANYON//SRAM	GER	WTW	
30	26	50007534453	PAULDIN Soraya	CANYON//SRAM	GER	WTW	
31	27	50011115372	SKALNIAK-SOUKA Agnieszka	CANYON//SRAM	GER	WTW	
32	28	50014585649	KOLESAVA Anastasiya	CANYON//SRAM	GER	WTW	
33	29	50008683807	LUDWIG Carole	CANYON//SRAM	GER	WTW	

Column	Content
1	Bib number (or « DS1 », « DS2 »... for sports directors)
2	UCI Id
3	SURNAME First name
4	Team

5	Team nation (three-letter code) — optional
6	Team type — optional

The recognised **team types**: WTT (UCI WorldTeams), WTW (Women's WorldTeams), PRT (UCI ProTeams), PRW (Women's ProTeams), CTM (Continental Teams), CTW (Women's Teams), NAT (national), REG (regional), MIX (mixed), CLUB (club).

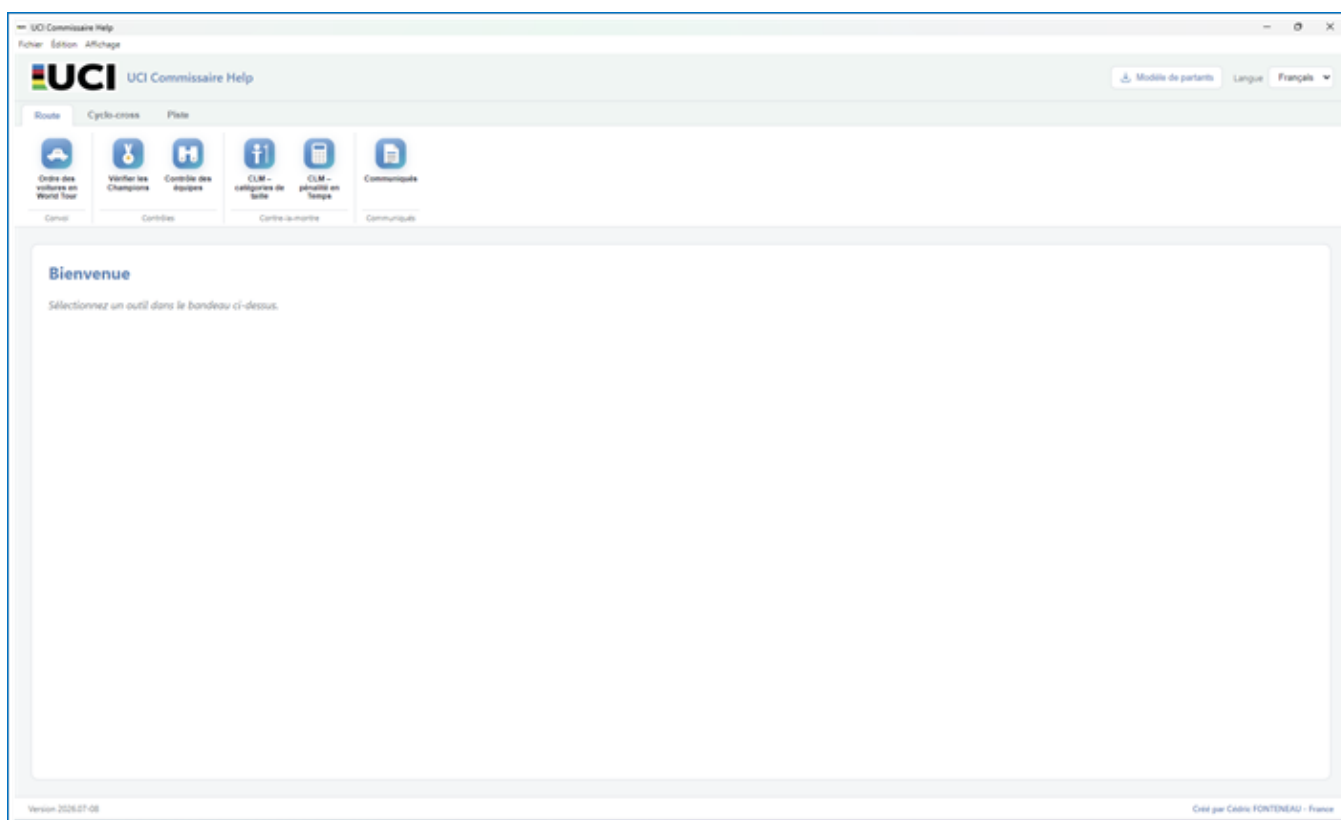
1-4 Automatic updates

The software automatically checks for updates on start-up. When a new version is available, a **banner** appears at the bottom of the screen with the « **Update** » and « **Later** » buttons. The download runs in the background, then a « **Restart** » button installs the new version. This notification never blocks data entry.

1-5 The three menus

The ribbon at the top offers three tabs:

- **Road** — 6 functions (convoy, champions, communiqués, size categories, ITT penalty, team check).
- **Cyclo-cross** — checking the champions and starting grid.
- **Track** — checking the champions and start list.



Home screen and function ribbon

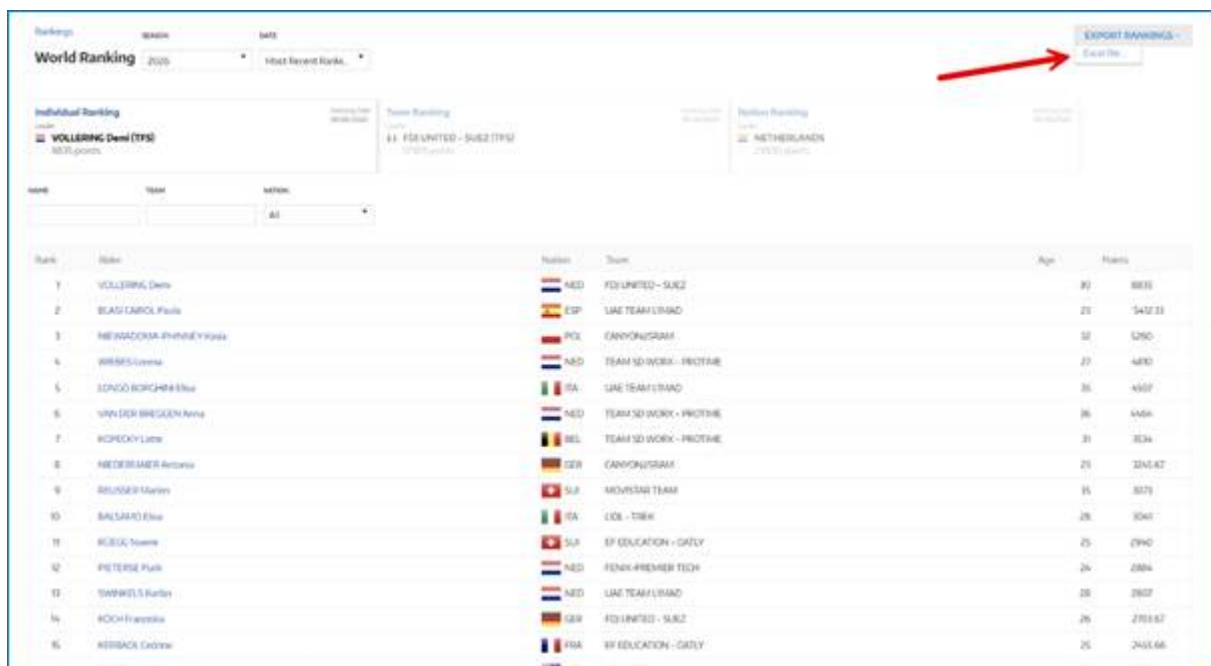
2 — Road menu

2-1 Order of the sports directors' cars (World Tour)

« Order of the cars in World Tour » function (Convoy group).

- Import the start list file (format in § 1-3).
- Import the UCI ranking (to be downloaded from DataRide).
- Click on « Build the order of the cars ».

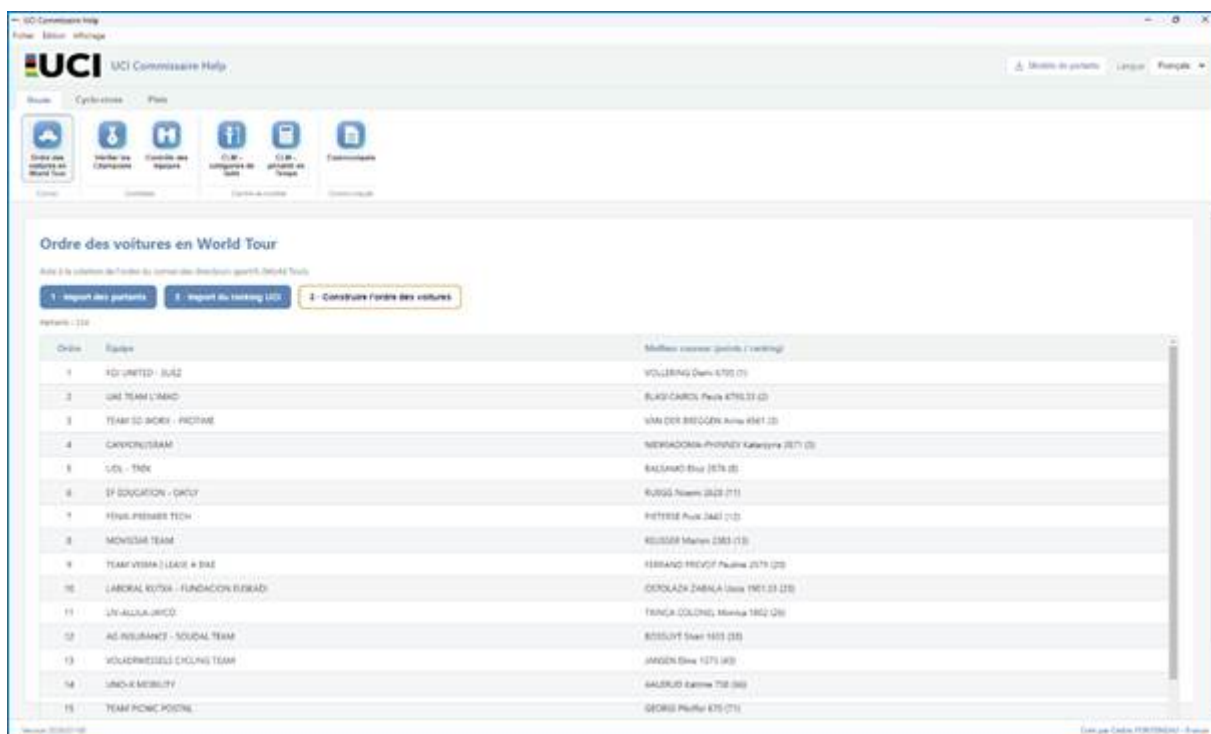
Downloading the ranking from DataRide



The screenshot shows the UCI Ranking website interface. At the top, there are tabs for 'Rankings', 'Results', and 'Stats'. The 'Rankings' tab is selected, and the 'World Ranking' for '2025' is displayed. A red arrow points to the 'EXPORT RANKING' button in the top right corner. Below the tabs, there are three panels: 'Individual Ranking' (showing VOLLERING Demi (TIF) with 3535 points), 'Team Ranking' (showing FJD UNITED - SUZUKI with 12707 points), and 'National Ranking' (showing NETHERLANDS with 27151 points). Below these panels is a table with columns: Rank, Rider, Nation, Team, Age, and Points. The table lists 15 riders and their teams, sorted by points.

Rank	Rider	Nation	Team	Age	Points
1	VOLLERING Demi	NED	FJD UNITED - SUZUKI	30	3535
2	BLAS CARLOS Paula	ESP	UAE TEAM UMG	27	3412.33
3	NEKIZADZHA-PHINNEY Yousa	IRI	CANYON/TEAM	32	3290
4	WINKES Lorenz	NED	TEAM SD WORK - PROTIME	27	3480
5	LONGO BORCHERS Elia	ITA	UAE TEAM UMG	36	3407
6	VAN DER BEEKEN Anna	NED	TEAM SD WORK - PROTIME	36	3406
7	KOPECKY Lukas	CZE	TEAM SD WORK - PROTIME	31	3334
8	NEEDHAMER Antonio	GER	CANYON/TEAM	25	3263.67
9	BOUSSIER Martin	SLO	MOVISTAR TEAM	35	3073
10	BALSARDI Elia	ITA	UCI - TIRI	28	3041
11	BOEGL Thomas	SLO	EF EDUCATION - GATY	25	2940
12	PETERSE Puck	NED	FENIX-PRIMER TECH	26	2884
13	SWINWELLS Martin	NED	UAE TEAM UMG	28	2807
14	BOCH-Francoise	GER	FJD UNITED - SUZUKI	26	2703.57
15	BOUSSIER Cedric	FRA	EF EDUCATION - GATY	25	2453.66

The order is displayed: car position, team name, best ranked rider taken into account, and in brackets their ranking and UCI points. Teams are sorted according to their **best ranked rider**.



The screenshot shows the UCI Commissaire Help website interface. The 'Ordre des voitures en World Tour' function is selected. The table displays the order of cars, team names, and the best ranked rider with their ranking and UCI points.

Ordre	Equipe	Meilleur coureur (position / classement)
1	FJD UNITED - SUZUKI	VOLLERING Demi 3535 (1)
2	UAE TEAM UMG	BLAS CARLOS Paula 3412.33 (2)
3	TEAM SD WORK - PROTIME	VAN DER BEEKEN Anna 3406 (3)
4	CANYON/TEAM	NEKIZADZHA-PHINNEY Yousa 3290 (4)
5	UCI - TIRI	BALSARDI Elia 3041 (5)
6	EF EDUCATION - GATY	BOUSSIER Cedric 2453.66 (6)
7	FENIX-PRIMER TECH	PETERSE Puck 2884 (7)
8	MOVISTAR TEAM	BOUSSIER Martin 3073 (8)
9	TEAM VIBRA - LEONI - BAE	FRANCA Cedric 1862 (9)
10	LABORAL KUTXA - FUNDACION EUSKADI	BOUSSIER Martin 3073 (10)
11	UN-ALCA UNICO	FRANCA Cedric 1862 (11)
12	AD INSURANCE - SOUDAL TEAM	BOUSSIER Martin 3073 (12)
13	VOLKSWAGEN - EUSKADI TEAM	JANSEN Elia 1275 (13)
14	UNO-K MOBILITY	BOUSSIER Martin 3073 (14)
15	TEAM FINEC POSTAL	BOUSSIER Martin 3073 (15)

The result can be **exported to Excel** or **printed to PDF**.

2-2 Check the champions

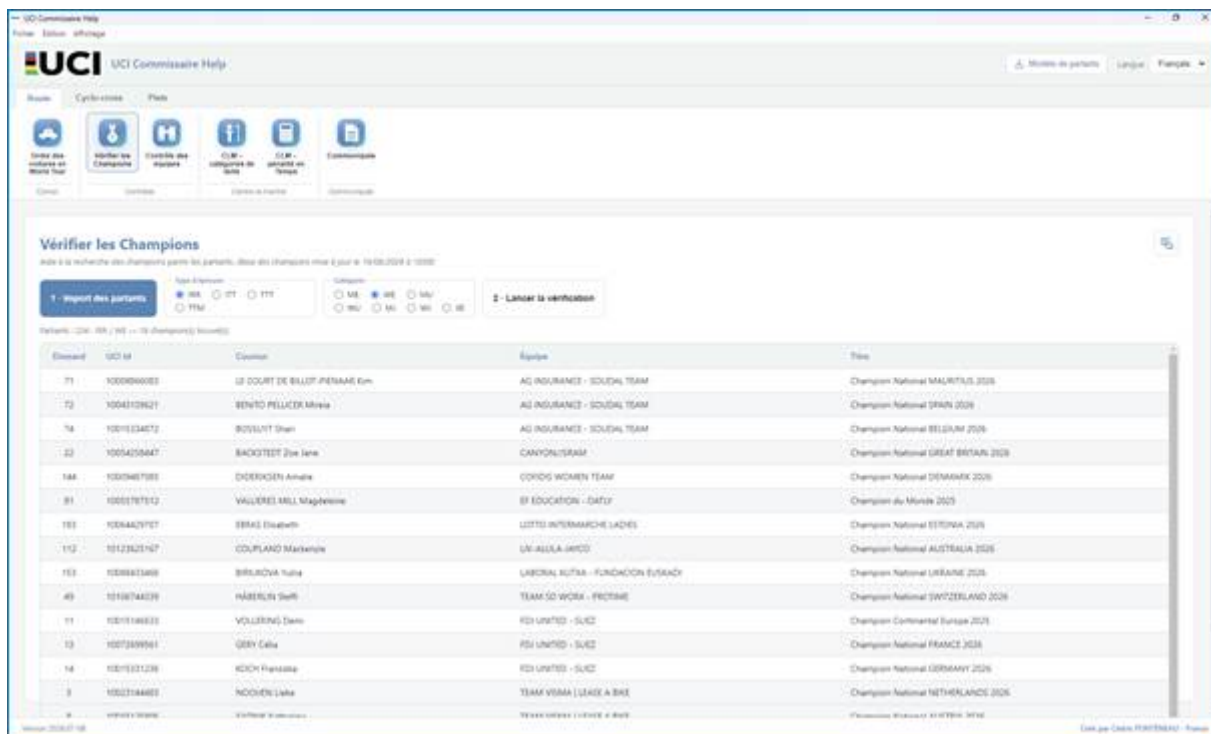
« **Check the Champions** » function (*Checks group*). The software retrieves the list of champions from the UCI databases. The **date of the last update** of this database is shown below the help text (« Champions database updated on ... »).

- **Import the start list file** (step 1).
- Choose the **type of event** and the **category** (step 2).
- Click on « **Run the check** ».

The champions among the starters are displayed: bib number, UCI Id, rider, team, discipline and title (national, continental, world), with the year, the country and the continent. The magnifying-glass button (at the top) opens the **full list** of champions, which can be filtered. The result can be **exported to Excel** or **printed to PDF**.

The screenshot shows the 'UCI Commissaire Help' application. A modal window titled 'Liste des champions - Route' is open, displaying a table of champions. The table has the following columns: Catégorie, Discipline, Event, Rider, UCI ID, Type de titre, Année, Pays, and Continent. The data is as follows:

Catégorie	Discipline	Event	Rider	UCI ID	Type de titre	Année	Pays	Continent
ME	SB	ABBA Kuntze	1000401521	Champion National	2023	SWISSA	Africa	
ME	SB	ADAM Christensen	1011027008	Champion National	2026	CYRUS	Europe	
ME	SB	ALI, ABDUL AMIN	1000009989	Champion National	2026	MOROCCO	Africa	
ME	SB	AL KHAMAR Elgi	1000727060	Champion National	2026	LEBANON	Asia	
ME	SB	AL JAWAD Abdoullah Salem	1000020474	Champion National	2022	QATAR	Asia	
ME	SB	AL-SAYED Mohamed	1000400401	Champion National	2024	QATAR	Asia	
ME	SB	ALJALAL Alhar	1013402420	Champion National	2020	SALD ARABIA	Asia	
ME	SB	ALMUTAWAQI Muhammad	1000708804	Champion National	2020	UNITED ARAB EMIRATES	Asia	
ME	SB	ALPHONSE Deme	1014111073	Champion National	2026	SANT LUCIA	America	
ME	SB	ALREZAK, Mo'ayen	1011029120	Champion National	2026	JORDAN	Asia	
ME	SB	ALSAIDI Hani	1000218000	Champion National	2026	ALGERIA	Africa	
ME	SB	ANTONENKO Ivan	1004090000	Champion National	2026	UKRAINE	Europe	
ME	SB	ANTHONY Luby	1000400000	Champion National	2026	SANT VINCENT AND THE GRENADINES	America	
ME	SB	ARFANUTTA Ibrahim	1000401111	Champion	2026	ISRAEL	Europe	



2-3 Team check

« **Team check** » function (*Checks group*).

The check compares the entered riders against the official UCI file of licence holders (by UCI Id). The update date of the licence-holder database is displayed (« Licence holders database updated on ... »).

- **Import the entry file** (step 1).
- Click on « **Run the check** » (step 2).

For each rider the table shows: bib number, UCI Id, name and team **as entered**, then the **official** name and team (from the UCI database) and the team type. Discrepancies (different name or team) are **highlighted in orange** so they can be spotted.

UCI Commissaire Help

Menu: Fichier, Edition, Affichage

UCI Commissaire Help

Modèle de portable | Langue: Français

Routes | Cyclo-crois | Piste

Centre des incidents en World Tour | Vérifier les Championnes | Contrôle des équipes | CLM - configuration de base | CLM - pilotage en temps | Commentaires

Centre | Contrôle | Centre d'entraîneurs | Communauté

Contrôle des équipes

Compare les engagements au fichier officiel des licenciés par UCI (cf. liste des licenciés mise à jour le 15/06/2020 à 11:02)

1 - Import des engagements | 2 - Lancer le contrôle

Engagés: 238 — 234 engagements — 198 licenciés

Dossard	UCI M	Nom d'engagement	Équipe d'engagement	Nom officiel	Équipe officielle	Type d'engagement
71	1000986083	LE COURT DE BELLOT-PIENNAAR Kim	AG INSURANCE - SOUDAL TEAM	LE COURT DE BELLOT - PIENNAAR Kimberley	Ag Insurance - Soudal Team	WTW
72	1004313921	BENITO PELUCER Miria	AG INSURANCE - SOUDAL TEAM	BENITO PELUCER Miria	Ag Insurance - Soudal Team	WTW
73	1001481964	BORGHESE Letizia	AG INSURANCE - SOUDAL TEAM	BORGHESE Letizia	Ag Insurance - Soudal Team	WTW
74	10016334873	BOSSUUT Shari	AG INSURANCE - SOUDAL TEAM	BOSSUUT Shari	Ag Insurance - Soudal Team	WTW
75	10098767404	DE SCHEPPER Lora	AG INSURANCE - SOUDAL TEAM	DE SCHEPPER Lora	Ag Insurance - Soudal Team	WTW
76	10109439222	GHEDERE Justine	AG INSURANCE - SOUDAL TEAM	GHEDERE Justine	Ag Insurance - Soudal Team	WTW
77	10098932669	ZYGART Ulrika	AG INSURANCE - SOUDAL TEAM	ZYGART Ulrika	Ag Insurance - Soudal Team	WTW
78	10098919619	MOULMAN PASO Ashleigh	AG INSURANCE - SOUDAL TEAM	MOULMAN PASO Ashleigh	Ag Insurance - Soudal Team	WTW
79	10011515938	STEGENGA Nicole	AG INSURANCE - SOUDAL TEAM	STEGENGA Nicole	Ag Insurance - Soudal Team	WTW
D51	10004779050	D'HOORE Jolien	AG INSURANCE - SOUDAL TEAM			
D52	10009777681	DELSAERE Fien	AG INSURANCE - SOUDAL TEAM			
D53	10005430667	STRELS Sign	AG INSURANCE - SOUDAL TEAM			
131	10077137512	MORIER Emile	ST MICHEL - PREFERENCE HOME - AUBER93	MORIER Emile	St Michel - Preference Home - Aubert93	PRW
132	10049920527	FRANZ Heidi	ST MICHEL - PREFERENCE HOME - AUBER93	FRANZ Heidi	St Michel - Preference Home - Aubert93	PRW
133	10009601860	GONZALEZ BLANCO Alicia	ST MICHEL - PREFERENCE HOME - AUBER93	GONZALEZ BLANCO Alicia	St Michel - Preference Home - Aubert93	PRW

Version: 2020.07.08

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The result can be **exported to Excel** or **printed to PDF** (the cells showing discrepancies stand out in orange).

2-4 ITT — size categories (C2-C3 morphology)

« ITT — size categories » function (*Time trial* group).

The software lists the starters present in the UCI morphology database (by UCI Id), with their height and their category. The update date of the database is displayed (« Heights database updated on ... »).

- **Import the start list file** (step 1).
- Click on « **Run the check** » (step 2).

The table shows: bib number, UCI Id, rider, team, height (m) and category. The magnifying-glass button opens the complete morphology list.

UCI Commissaire Help

Route / Cyclo-cross / Plais

Ordre des voitures en Monte-Trial / Vérifier les Champion / Correction des données / CLM - catégories de taille / CLM - résultats en temps / Communauté

CLM - catégories de taille

Liste les partants présents dans la base morphologie (par UCI Id), avec leur taille et leur catégorie. (Base des tailles mise à jour le 18/04/2018 à 08h00)

1 - Import des partants 2 - Lancer la vérification

Partants : 232 -- 8 Mountain dans la base morphologie

Dossard	UCI Id	Coureur	Equipe	Taille (m)	Catégorie
114	1000954485	KOREVARI Jeanne	UN-ALULA-JRICO	1.8	2
66	1000885423	MARBUS Rejane	UDL - TREK	1.81	2
51	1001543189	REUSSER Martin	MOVISTAR TEAM	1.8	2
42	10022772146	BREDEWOLD Mascha	TEAM SD WORX - PROTAME	1.81	2
052	10002831481	BOOM Lars	FDI UNITED - SUKZ	1.91	3
5	10023144483	MOUEN Lieve	TEAM VISMA LEASE A BIKE	1.83	2
052	10004519978	VAN ENCHEN Jos	TEAM VISMA LEASE A BIKE	1.86	2
162	10023075068	DIKOTRA Anneke	VOUKERWESSELS CYCLING TEAM	1.85	2

Version 2018.07.08

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The result can be **exported to Excel** or **printed to PDF**.

2-5 ITT — time penalty

« ITT — time penalty » function (*Time trial group*).

To calculate a time penalty (in seconds) for slipstreaming during a time trial:

- Enter the rider's **speed** (km/h).
- Enter the **distance** over which slipstreaming took place (metres).

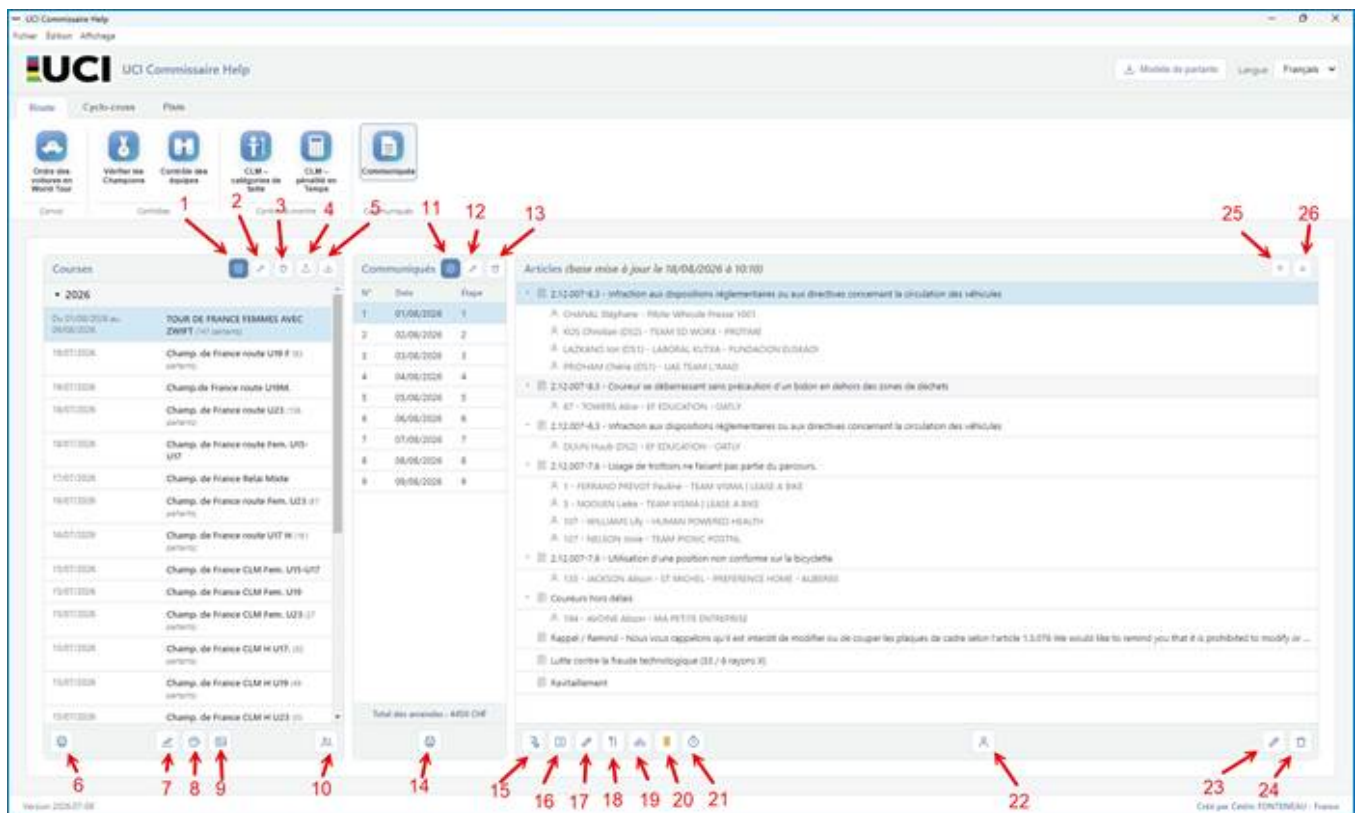
The penalty is calculated automatically.

The screenshot shows the 'UCI Commissaire Help' application window. The main menu includes 'Règles', 'Cyclisme', and 'Piste'. Under 'Cyclisme', there are icons for 'Ordre des valeurs en World Tour', 'Vérifier les Championnats', 'Contrôle des équipes', 'CLM - catégories de Sprints', 'CLM - pénalité en Temps', and 'Communication'. The 'CLM - pénalité en Temps' icon is selected. The main content area is titled 'CLM - pénalité en Temps' and contains the text 'Aide au calcul des pénalités lors d'un contre-la-montre.' Below this, there are two input fields: 'Vitesse (km/h)' with the value '52' and 'Distance en mètres' with the value '400'. A note '(Plus de 50 m)' is visible below the distance field. The result is displayed as 'Pénalité 11 secondes'. The footer of the application shows 'Version 2024.07.08' and 'Géré par Centre FORTENAU - France'.

2-6 Creating communiqués

« **Communiqués** » function (*Communiqués* group). This is the most complete tool: it manages races, communiqués and their printing, the summary of penalties by team, and the signature.

Communiqués module: Races / Communiqués / Articles



2-6-1 Managing races (area A)

The race table brings together your events. For each race:

- **Name**, **Class** (type of race), **Country**, **PCP** (president of the commissaires panel), **Organiser**. The list of classes includes the **national championships** (WE/ME/WJ/MJ/WU/MU Nat. Champ.).
 - **Dates**: a single date, except for stage races (class « 2.xxx ») where both a start **and** an end date are requested.
- Add a race.
 - Edit a race.
 - Delete a race.
 - Export a race – creates a JSON file to transfer the race to another computer.
 - Import a race – From a JSON file produced by UCI Commissaire Help.
 - Printing of the team-by-team summary of fines for the president of the commissaires panel.
 - Launch of the president's signature module (using a mobile phone) – See § 2-6-6
 - Setting the text colours in the communiqués by language.
 - Management of the communiqué header image
 - Management of teams, riders and sports directors

2-6-1-1 Module for adding or editing a race (1 and 2)

Modifier la course

Nom de la course

TOUR DE FRANCE FEMMES AVEC ZWIFT

Classe

Women Elites WorldTour stages (WE 2.WWT)

Date de debut

01/08/2026

Date de fin

09/08/2026

Pays

FRANCE

PCC (Président du Collège des Commissaires)

DOBBELAERE Guy

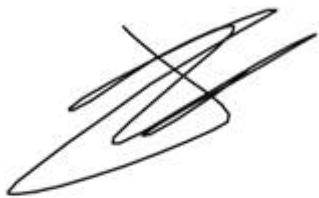
Organisateur

A.S.O.

Annuler

Enregistrer

2-6-1-2 Signature module for the President of the Commissaires Panel (7)

Clicking the button displays this window	Scanning the QR code with a phone opens this page	
Signature du commissaire Pour signer depuis un téléphone : scannez le QR code, signez, puis saisissez le code affiché.  Code à saisir sur le téléphone : 9227 En attente de la signature du téléphone...	Enter the code shown in UCI Commissaire Help, then sign and click send	10:36 Signature du commissaire Code : 9227  Signez ci-dessus avec le doigt. Effacer Envoyer soft.ucicommissaireshelp.com

2-6-1-3 Choice of colours by language (8)

You can choose the colour of each language for the communiqués

Choix des couleurs par langue

Texte français	
Texte anglais	
Texte italien	
Texte espagnol	

**Communiqué des commissaires**

TOUR DE FRANCE FEMMES AVEC 2021Du 01.08.20 au 08.08.20

Communiqué N°1 d'après l'étape 1) du 01.08.20

ASAMC6.2
Infraction aux dispositions réglementaires ou aux directives concernant la circulation des véhicules
Breach of regulations or guidelines concerning vehicle movements during the race
CHIRAL Tishphara - FINE VINCITA Press 1001 - 1012000010
DS-ACIS Christian - TEAM SO-HOPE - PROTEAM - 1000000100
DS LACKARDI - LABOURAL KUTUA - FUNDACION EUSKADI - 1001000004
DS-PRICHARD Chane - LHM TEAM L'ESCAD - 1000100701
Amende de 100CHF - Carte jaune placée / Fine of 100CHF - Yellow card each

ASAMC.3
Constat de rétropassage lors précéder d'un bolon en dehors des zones de contrôle
Rider displaying of action outside of other zones, or not returned to track or organization staff, not collected by team staff, shown at a spectacle.
Displaying of action
DS-TOURNAIS Alex - EF EDUCATION - CATALY - 1000000070
Amende de 250CHF - 15 points UCI / Fine of 250CHF - 15 UCI points

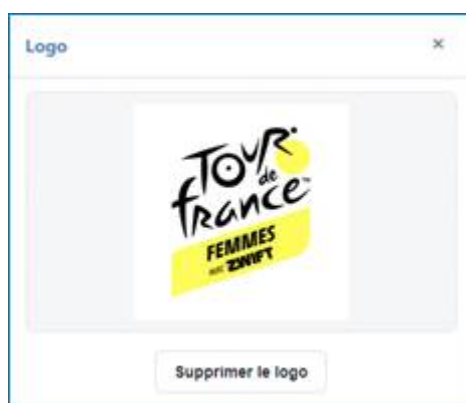
ASAMC.2
Infraction aux dispositions réglementaires ou aux directives concernant la circulation des véhicules
Breach of regulations or guidelines concerning vehicle movements during the race
DS-GUIN Hui - EF EDUCATION - CATALY - 1000000000
Amende de 100CHF / Fine of 100CHF

ASAMC.4
Image de véhicule ne faisant pas partie du peloton
Image of vehicle that do not form part of the race route
S. FERNAND PREVOT Fauna - TEAM VIBRA / LEASE A BIRD - 1000000001
S. MOUROT Lina - TEAM VIBRA / LEASE A BIRD - 1000100003
101. WILLIAMS LUY - HUMAN POWERED HEALTH - 1000000000
101. WILLIAMS LUY - HUMAN POWERED HEALTH - 1000000000
Amendement / Penalties

ASAMC.5
Utilisation d'une position non conforme sur la bicyclette
Using a non-compliant position on the bicycle

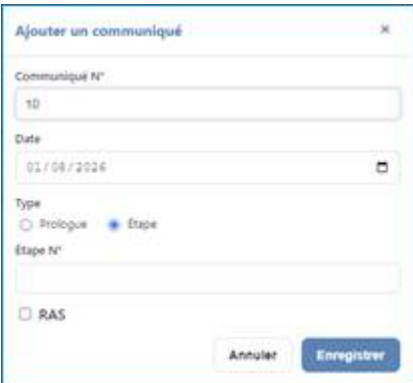
2-6-1-4 Adding the race logo (9)

You can add the race logo to the communiqués. It will appear at the top right of the printed communiqués.



2-6-2 Creating a communiqué and its articles (area B)

Select a race, then add a communiqué (11). For a **stage race**, the stage number (or « Prologue ») is specified; for a **one-day race**, these fields are not requested and the **communiqué date is automatically taken from the race date**.

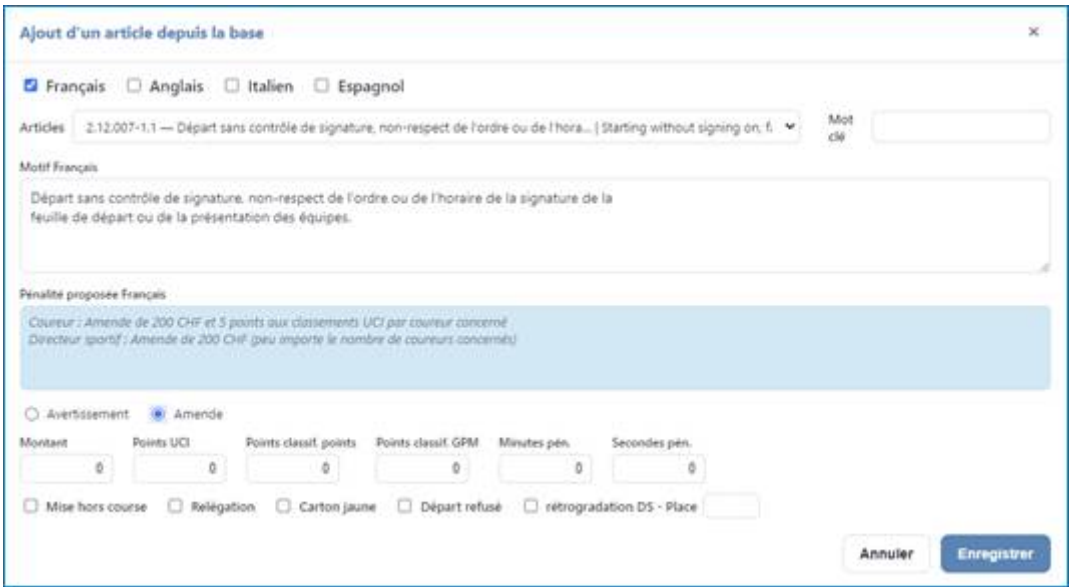
Adding or editing a communiqué for a stage race	Adding or editing a communiqué for a one-day race
	

2-6-3 Creating the content of a communiqué (area C)

(15) – Adding a manual article (2.12.007) (16) – Adding the 3 km article (2.6.027) (17) – Adding a manual article (18) – Adding the article on feeding (19) – adding the article on combating technological fraud (20) – Adding the article on double yellow cards (2.12.007 ter) (21) – Adding the article on riders outside the time limit (22) – Adding a rider, Sports Director, Staff, Other (23) – Editing an article or a sanctioned person (24) – Deleting an article or a sanctioned person (25) – Moving an article up the list (26) – Moving an article down the list

2-6-3-1 – Adding a manual article (15)

An article can be searched for by word, article number, etc. The reason can be edited.



2-6-3-2 – Adding the 3 km article (16)

The reason can be edited

Ajout de la règle des 3 kilomètres ✕

☒ Français
 ☐ Anglais
 ☐ Italien
 ☐ Espagnol

Article
2 6 027

Motif (Fr)
Les coureurs victimes d'un incident dans les 3 derniers kilomètres sont crédités du temps du groupe auquel ils appartenaient.

Annuler Enregistrer

2-6-3-3 – Adding a manual article (17)

Everything can be edited manually, and sanctions can be added.

Article manuel ✕

☒ Français
 ☐ Anglais
 ☐ Italien
 ☐ Espagnol

Titre (Fr)

Texte (Fr)

☐ Aucune sanction
 ☐ Avertissement
 ☒ Amende

Montant
 Points UCI
 Points classif. points
 Points classif. GPM

☐ Mise hors course

Annuler Enregistrer

2-6-3-4 – Adding the article on feeding (18)

Ajout du ravitaillement ✕

☒ Français
 ☒ Anglais
 ☒ Italien
 ☒ Espagnol

	Titre (Fr.)	Titre (En.)	Titre (It.)	Titre (Es.)
	Ravitaillement	Feeding	Rifornimento	Abastecimiento
Du km	Texte Fr. (optionnel)	Texte En. (optionnel)	Texte It. (optionnel)	Texte Es. (optionnel)
	0			
A km (arrivée)	Texte Fr. (optionnel)	Texte En. (optionnel)	Texte It. (optionnel)	Texte Es. (optionnel)
	0			
	Texte optionnel Fr.	Texte optionnel En.	Texte optionnel It.	Texte optionnel Es.

Annuler Enregistrer

2-6-3-5 – Adding the article on combating technological fraud (19)

Ajout des vélos contrôlés ×

☒ Français
 ☒ Anglais
 ☐ Italien
 ☐ Espagnol

Nombre de vélos contrôlés (Tablette)

Nombre de vélos contrôlés (Rayons X)

Annuler
 Enregistrer

2-6-3-6 – adding the article on double yellow cards (20)

Ajout d'un carton jaune ×

☒ Français
 ☒ Anglais
 ☐ Italien
 ☐ Espagnol

Titre

Texte (Fr)

Texte (En)

Annuler
 Enregistrer

2-6-3-7 – Adding the article on riders outside the time limit (21)

Coureurs hors délais ×

Titre

Temps du vainqueur (HH:MM:SS)

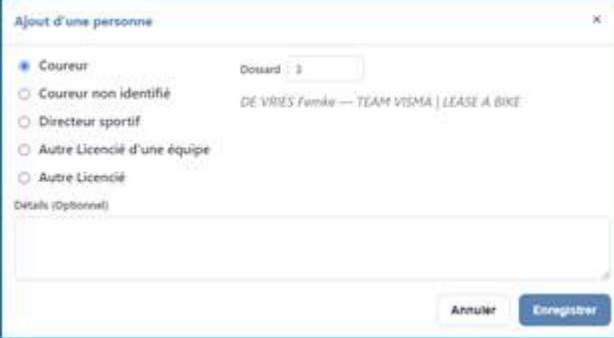
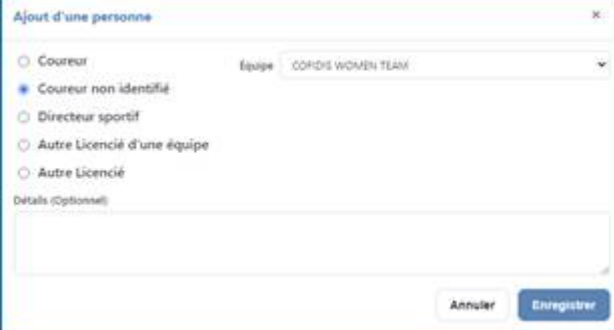
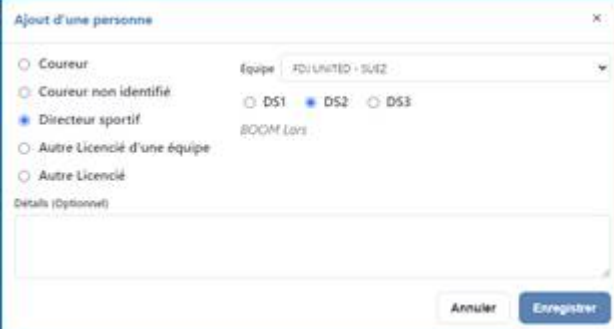
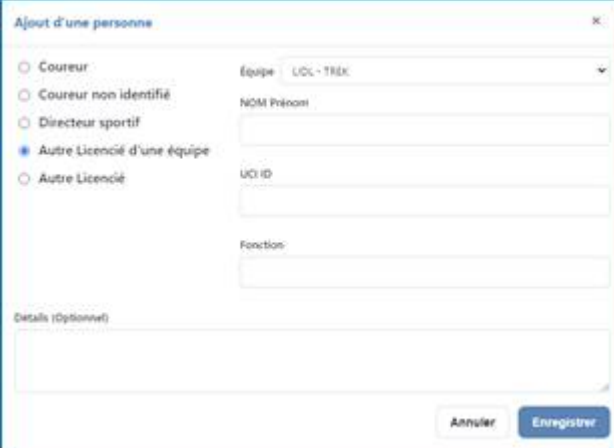
Délai (%)

Délai (mm:ss)

Temps d'élimination : **03:45:30**

Annuler
 Enregistrer

2-6-3-8 – Adding a rider, Sports Director, Staff, Other (22)

	Adding a rider
	Adding an unidentified rider
	Adding a sports director
	Adding another licence holder from a team (Staff)

Ajout d'une personne ☐ Coureur ☐ Coureur non identifié ☐ Directeur sportif ☐ Autre Licencié d'une équipe ☒ Autre Licencié NOM Prénom UCI ID Fonction Détails (Optionnel) Annuler Enregistrer	Adding another licence holder (media, organisation, etc.)
--	---

Each article can be displayed in **one or more languages**; when printed, the text appears in each language, in a dedicated colour. When a sanction concerns several people who are **all women riders** in a women's race, the feminine agreement « chacune » is applied automatically.

To the right of the « **Articles** » title is the **date and time of the last update of the articles database** (e.g. *database updated on 18/08/2026 at 10:10*).

3 — Cyclo-cross menu

3-1 Check the champions (cyclo-cross)

Identical to § 2-2, for the cyclo-cross discipline (cyclo-cross champions database).

3-2 Creating the starting grid

« Starting grid » function (*Grid* group).

- Import the start list file.
- Import the CX classification.
- Build the grid.

The grid is displayed row by row. The columns are: **Row**, **Call-up**, **Bib number**, **Rider**, **Team**, **Ranking**. Ranked riders are placed according to the CX classification, then unranked riders are **drawn by lot** (the draw is saved).

The result can be **exported to Excel** or **printed to PDF**.

Ligne	Appel	Dossard	Coureur	Equipe	Ranking
1	1	35	Aaron DOCKX	a1	1 (2280)
1	2	27	Lucas DUBAU	a2	2 (2240)
1	3	8	Valentin GUILLAUD	a3	3 (2135)
1	4	21	Clement HORNBY	a4	4 (1809)
1	5	29	Norben LAURYSSSEN	a5	5 (1792)
1	6	16	Cyprien GILLES	a6	6 (1618)
1	7	4	Sander DE VET	a7	7 (1448)
1	8	18	Ethan HENRY	a8	8 (1412)
2	9	9	Sébastien VERRIER	a9	9 (1192)
2	10	28	Nathan DOS REIS GRACA	a10	10 (1170)
2	11	5	Ingmar UYTENDWILLEN	a11	11 (1146)
2	12	30	Mahéo JOT	a12	12 (1131)

Cyclo-cross — starting grid

4 — Track menu

4-1 Check the champions (track)

Identical to § 2-2, for the track discipline (track champions database).

4-2 Creating the start list

« **Start list** » function (*Start group*).

- **Import the start list file.**
- **Import the UCI ranking** (to be downloaded from DataRide).
- **Build the start list.**

Riders are allocated alternately to **Balustrade / Côte d'Azur**, sorted according to the UCI ranking. The list shows the starting order, the rider, their bib number, then their ranking and UCI points.

The result can be **exported to Excel** or **printed to PDF**.

UCI Commissaire Help

Menu: Fichier, Edition, Affichage

Modèle de graphique | Langue: Français

Route | Cyclo-cross | Piste

Voir les Champions | Liste de départ

Liste de départ

Construit la liste de départ : coureurs triés selon le ranking UCI (par UCI 10), en alternance Balustrade / Côte d'Azur.

1 - Import des participants | 2 - Import du ranking UCI | 3 - Construire la liste de départ

Participants : 12 - Ranking UCI : 10000 - 10 classes

Balustrade	Côte d'Azur
1- TEUTENBERG Tim Törn (7) Ranking UCI : 2 (2000)	2- VIVIANI Ella (12) Ranking UCI : 8 (1640)
3- WAFER Tim (15) Ranking UCI : 7 (1380)	4- BANASZEK Alan (8) Ranking UCI : 9 (1310)
5- HANSEN Tobias (9) Ranking UCI : 12 (1380)	6- WOOD Oliver (3) Ranking UCI : 24 (1000) TIR
7- LANGE Colby (10) Ranking UCI : 38 (500) CRO	8- KORNILOVS Vitalije (5) Ranking UCI : 107 (420)
9- HONG Seungmin (4) Ranking UCI : 127 (370)	10- BOSCO Niyonkuru (7) Ranking UCI : 152 (300)
11- DOS SANTOS Gustavo Felipe (2) Ranking UCI : Pas de ranking UCI	12- Emma FINUCANE (13) Ranking UCI : Pas de ranking UCI

Version 2024-07-08

Géré par Cedric FORTINEREAU - France

Track — start list (Balustrade / Côte d'Azur)

5 — Appendices

A — Exports (Excel, PDF, Word)

Most tables have **Excel** and **PDF** icons (below the table, once processing has been run). Communiqués can also be exported to **Word**.

B — Offline operation and database update dates

The UCI databases (champions, licence holders, morphology, articles, classes) are **preloaded on start-up** and kept locally: the software remains usable **offline** (with the last data downloaded). Each database is re-downloaded only when it has been updated on the server side. The dates of the last update are shown in the relevant windows (champions, size categories, team check, as well as the articles database to the right of the « Articles » title in the Communiqués module).

C — Installation and updates

- **Installation:** download from the official link, which automatically detects the system (Windows .exe installer or macOS .dmg image). The Windows installer is **signed** (EV certificate): no more SmartScreen warning. The macOS application is **signed and notarised** by Apple.
- **Updates:** automatic on launch (see § 1-4).
- **Version numbering:** format **YYYY.MM-XX** (year and month of compilation, then build number within the month).